**SINGAPORE BUSINESS VISA CHECK LIST**

1. APPLICATION FORM DULY FILED AND SIGNED BY APPLICANT

2. PHOTOGRAPH (GLOSSY FINISH 80% FACES COVER OR SEMI MAT FINISH 80% FACES COVER)

3. COVERING LETTER FROM INDIAN COMPANY

4. INVITATION LETTER FROM SINGAPORE COMPANY (IF NO INVITATION LETTER SHARE FORM V-39 BUT SHOULD BE STAMP WITH SINGAPORE COMPANY WITHOUT STAMP NOT ACCEPTED)

5. PAY SLIP LAST 3 MONTHS (IF DOING OWN BUSINESS SHARE GST REGISTRATION FORM)

6. BANK STATEMENT LAST 3 MONTHS

7. IT RETURN 3 YRS (IF HAVE)

8. FLIGHT TICKET

9. AUTHORIZATION LETTER

**SINGAPORE TOURIST VISA**

1. APPLICATION FORM DULY FILED AND SIGNED BY APPLICANT

2. PHOTOGRAPH (GLOSSY FINISH 80% FACES COVER OR SEMI MAT FINISH 80% FACES COVER)

3. COVERING LETTER

4. IF EMPLOYEE (NOC FROM COMPANY, PAY SLIP LAST 3 MONTHS OR IF BUSINESS GST REGISTRATION COPY)

5. BANK STATEMENT LAST 3 MONTHS

6. IT 3 YRS

7. FLIGHT TICKET

8. HOTEL BOOKING

9. AUTHORIZATION LETTER