To,

The Visa Officer,

Consulate General of Singapore,

New Delhi.

Sub: Request for Tourist Visa.

Dear Sir/Madam,

I, the undersigned along with my spouse, son and daughter intends to visit your country during the period from 10th Aug’ 2019 to 15th Aug’ 2019 for 6 days.

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The name of the travelers are: -

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NAME PASSPORTNO PROFESSION RELATION

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XXXXXXXXXXX XXXXXX SERVICE SELF

XXXXXXXXXXX XXXXXX HOUSEWIFE SPOUSE

XXXXXXXXXXX XXXXXX SERVICE DAUGHTER

XXXXXXXXXXX XXXXXX SERVICE SON

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Please find the application form duly filled and signed along with the valid passport, photographs and the relevant documents for your perusal.

All the expenses will be borne by me.

Kindly issue the visa at your earliest.

I assure you that I will come back to India as per my schedule.

Thanking you,

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Best regards.

XXXXXXXXX

Cell No. +91 XXXXXXXXX

Date: XXXXXX

E-Mail ID: XXXXXXX@xxxxx.com

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