Date: -13-11-2024

To,

The Visa Officer

Embassy of France

New Delhi

Subject: No Objection Letter/Leave letter

This is to certify that Miss/Mr. /Mrs.\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name) holding passport number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Passport no) is currently working in \_\_\_\_\_\_\_\_\_\_\_\_\_(Company name) in the capacity of \_\_\_\_\_\_\_\_\_\_\_(Designation) since \_\_/\_\_/\_\_\_ (Date of Joining) His/her monthly salary inclusive of all allowances is \_\_\_\_\_\_\_\_\_ (Salary). He/she would like to travel to France and Schengen countries and you are kindly requested to process with the visa in line with your requirements. He/She will be on annual leave starting \_\_/\_\_/\_\_\_ (DD/MM/YY) to \_\_/\_\_/\_\_ (DD/MM/YY) after which he/she will resume the duties/work on \_\_/\_\_/\_\_ (DD/MM/YY).

Best Regards,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Original Signature and Stamp of Company Official)